

Job Posting

The following position is available with the **City of Lafayette**. If you are interested in being considered for this position, applications are ONLY available on-line - <http://www.lafayette.in.gov/employment/>

The application deadline is 4:30 p.m. on April 14th, 2021

Available with Lafayette Renew:

POSITION:

Stormwater Educator

LOCATION:

Lafayette Renew
1700 Wabash Avenue
Lafayette, IN 47901

HOURS:

8:00 am – 4:00 pm, Monday – Friday, overtime as needed

SALARY:

\$1,997.93 - \$2,300.82 bi-weekly

JOB OBJECTIVES:

Incumbent serves as the Stormwater Educator for the Tippecanoe County Partnership for Water Quality (TCPWQ), responsible for designing and delivering educational programs, with a focus on adult education, monitored by Lafayette Renew.

SKILLS AND KNOWLEDGE:

- Bachelor of Science degree in Natural Resource and Environmental Management, Environmental and Ecological Engineering, or equivalent training and/or experience.
- Ability to effectively complete all OSHA required safety training.
- Ability to work well alone under minimal supervision and with others in a team environment.
- Working knowledge of developing and implementing curriculums regarding natural resource and ability to manage and facilitate various educational programs.
- Ability to use word processing, database management and accounting software programs as applicable, computer, calculator, facsimile, copy machine, typewriter, two-way radio, base radio, radio phone, and other common office equipment.
- Ability to effectively communicate orally and in writing with co-workers, TCPWQ Partnership, Wabash River Enhancement Corporation, various schools and watershed groups, and the public.
- Ability to plan and layout assigned work projects and plan and present public speaking presentations and special events.
- Ability to serve on committees as needed.
- Ability to occasionally work extended, evening, weekend hours, and travel for conferences, meetings, and presentations.
- Ability to be a self-starter, have excellent organizational skills, and detail oriented.

ESSENTIAL FUNCTIONS:

- Designs curriculum and delivers presentation on various environmental education topics, including facilitating workshops, classroom presentations and activities.
- Develop and implement water quality educational programs.
- Oversee compliance with federal mandates, specifically Minimum Control Measure I Public Education and Outreach and II Public Participation of the National Pollutant Discharge Elimination System Phase II of the Clean Water Act.
- Compiles, organizes, and composes various materials, reports, and correspondence.
- Attends various meetings as required.
- Performs related duties as assigned, and assists in other areas as needed.
- Develop marketing materials for TCPWQ.
- Maintains detailed records and filing systems.
- Researches information for various reports and projects.
- Collaborates with Wabash River Enhancement Corporation (WREC) and various other groups, and serve on committees.
- Performs related duties as required.
- Must hold a valid Indiana Driver's License and demonstrated safe driving record.
- Must be proficient in Microsoft Office products including Outlook, Word, Excel and PowerPoint; this includes the ability to prepare professional documents using Word and using Outlook to professionally correspond with City staff and the public, maintain current contact lists and appointments using calendars, and track projects using tasks in Outlook.

The City of Lafayette is an Equal Opportunity Employer